

Mission: Endow Students with the knowledge, skill and mindset to be successful in a college preparatory high school

GENESIS SCHOOL, INC
Board of Directors Meeting Agenda

Tuesday September 24th, 2024
7:30am-9am

Genesis School, Inc. – Library

Remote meeting.

Zoom Link: <https://genesisschool-org.zoom.us/j/85347693400?pwd=eIRDZHJlZ0owT2ZBUUh3VjQ0Ym1wQT09>

TYPE OF MEETING: BOARD OF DIRECTORS

ACTION ITEM 1: Motion to Approve the Proposed Agenda for the September Board meeting

ACTION ITEM 2: Motion to Approve the Minutes from the July 30th, 2024 Board meeting.

REPORT: FINANCE

ACTION ITEM 3: Motion to Approve August 2024 Financials

REPORT: ACADEMIC DIRECTOR

Information Items:

1. 24-25 Academic Improvement Plan Update
2. Special Education Update

REPORT: EXECUTIVE DIRECTOR

Information Items:

1. Enrollment and Attendance Update
2. Staffing Update
3. Charter Renewal Update

PUBLIC COMMENT

Action Item 4: Motion to adjourn.

**GENESIS SCHOOL, INC.
BOARD OF DIRECTORS
MEETING MINUTES
Tuesday July 30th, 2024**

Call to Order:

Dr. Tom Stephens called to order the Board of Directors meeting on July 30th, 2024 at 7:33 a.m. at The Genesis School Building 3800 East 44th Street, Kansas City, MO 64130 some members attended via Zoom.

Board Members Present:

Board Members in attendance: Kenda Caskey, Ashley Garrett, Dan Haley, Tina Hinds-Booth, Kyle Hollins, Beth Ruf, and Dr. Tom Stephens

Genesis Staff: Kevin Foster, Bryan Segal, Vincent Wright, and Gina Ross

Action Item 1. Motion to Approve the Proposed Agenda July 30th, 2024 Board Meeting:

Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

Action Item 2. Motion to Approve Minutes from May 29th, 2024 Board Meeting:

Dr. Tom Stephens

Motion to approve by: Beth Ruf and seconded by Kenda Caskey; the motion approved unanimously.

REPORT: Governance

In the Board Packet are three items pertaining to Board Organization, Board Calendar, and Board Policies. Each line item must be approved. The Standing Committees are Finance, Governance, and Performance. **The Finance Committee** role is to oversee the fiscal affairs of the organization by ensuring that proper systems, procedures and controls are in place. **The Governance Committee** role is to look after the general affairs of the board by ensuring board processes, structures, and roles are effective and by equipping each board member with the proper tools and information to carry out his or her responsibilities. **The Performance Committee** role is to provide oversight and recommend to the full board the policy and the resource decisions necessary to execute the school improvement plan and accomplish the goals of the school. Both have the board members listed. **24-25 Officers** are Tom Stephens, President, Kenda Caskey, Vice President, Beth Ruf, Treasurer, and Ashly Garrett, Secretary. Ron Dempsey, will serve on the finance committee. The Board Calendar list every board, executive, and committee meeting and dates for the 24-25 school year. The Board policies are the policies set forth by the state of Missouri for school operations school operations, and educational instruction. These policies are a model of the MCPSA.

Action Item 3. Motion to Approve Proposed Board Organization for 2024-2025:

Dr. Tom Stephens

Motion to approve by: Ashley Garrett and seconded by Kyle Hollins; the motion approved unanimously.

Action Item 4. Motion to Approve 2024-2025 Board Calendar:

Dr. Tom Stephens

Motion to approve by: Kenda Caskey and seconded by Beth Ruf; the motion approved unanimously.

Action Item 5. Motion to Approve 2024-2025 Board Policies:

Dr. Tom Stephens

Motion to approve by: Kenda Caskey and seconded by Beth Ruf; the motion approved unanimously.

Finance Report

Bryan Stigall

Month Ending June 30th, 2024 Summary Financials:

Bryan briefed Financials using the Finance Executive Summary. He gave information pertaining to the revenue, expenses, and net income. **Revenue:** is within 2% of the budgeted amount. The largest variance is in the county revenue due to lack of billing and reimbursements in mental health. **Expenses:** Expense variance is primarily due to payroll expenses, due to shifting the July payroll to FY 2023. Outsourced special education, due to only one student was placed in alternative placement. Food, we are still closing our FY 2024 expense, this will roll over into FY 2025. **Balance Sheet** assets as of June 30th, 2024 are \$3,270,306. Other information in the board packet included finances as budget comparison YTD to actual, statement of financial position, balance sheet, check register, and bank of America and Commerce credit card transactions.

Action Item 6. Motion to Approve the June, 2024 Financial Report: Dr. Tom Stephens

Motion to approve by: Dan Haley and seconded by Kyle Hollins; the motion approved unanimously.

Payroll Schedule: Inside the board packet is the 24-25 payroll schedule. The schedule has the payroll start and end dates, and the payroll date. The payroll is to be paid on a bi-weekly schedule on Wednesdays unless there is a holiday.

Action Item 7. Motion to Approve the Payroll Schedule: Dr. Tom Stephens

Motion to approve by: Dan Haley and seconded by Kyle Hollins; the motion approved unanimously.

Academic Director

Vincent Wright

Summer School Wrap-Up: Mr. Wright gave the board members and update on summer school. Atomic Boost was the name of the Genesis Summer school program. The program was designed to provide intensive additional instructional support for students who need more time and more intensive experience and to continue to catch up in reading and math. It was finished on July 5th, The attendance was good and the staff attendance was excellent. He covered student growth observed via iReady, which was significant.

24-25 Academic Improvement Plan: Mr. Wright covered the academic improvement plan, highlighting instructional improvement areas. He also presented the outline for the weeks of professional development planned before the start of the school year.

1. **Enrollment Update:** for the upcoming school year we have reenrolled 84.7% of the targeted amount for students. We have accepted 40 new students and anticipate 75 new students.
2. **Staffing Update:** Inside of the Board packet are the names and roles of the teaching and para professional staff. All members are at least sub certified. We still have open positions for a 7th and 8th grade ELA teacher and a reading interventionist.
3. **Charter Renewal Planning:** This is a five-year strategic plan. We are making an update to the Mission and Vision Statement, and added to the Core Beliefs all as a result of the November planning session and the public hearings. The narrative will also include a new enrollment priority for High Risk, enrollment targets and a five-year budget. **Section 1** includes the history and background of the school, also the strategic pillars. **Section 2** includes academic staffing, academic model, reading support and literacy. Character education, family and community engagement, caring communities, eliminating barriers to entry, and attendance. The board reviewed and discussed a timeline/backwards plan that has a vote from the commission in October, September has a public hearing and Board review. So far, we have completed drafty strategic pillars, MCPSC/Genesis staff meeting, timeline and committee meetings, and June strategic plan development VIA workshops.
4. **2024 MAP Preliminary Results:** The board reviewed initial results and estimates of MPI's based on preliminary results. We will have increased the amount of students scoring proficient in math and ela while decreasing the amount of students scoring below basic. The projected Map Performance Indexes will remove the school above the floor rating in both Math and Science and is clear evidence of improvement.

Public Comment: None Heard

Motion to Adjourn Meeting at 8:30 a.m. by Dr. Tom Stephens
1st Kenda Caskey 2nd Beth Ruf
Minutes submitted by Gina Ross

GENESIS SCHOOL
FINANCE EXECUTIVE SUMMARY
For Month Ending August 31, 2024

OPERATING BUDGET SUMMARY	July Actual	August Actual	YTD Actual	YTD Budget	Variance
Revenue	\$307,493	\$342,786	\$650,279	\$649,966	\$313
Expense	\$316,040	\$321,426	\$637,466	\$743,668	\$106,202
Net Income	-\$8,547	\$21,360	\$12,813	-\$93,702	\$106,515

Notes

- A Revenue: Total revenue matches budgeted revenue to date
- B FY 24-25 Revenue exceed expenses by \$106,515.
- C Investment Earnings is well above projected - UMB Manager will present to the Finance Committee in October 2024
- D Expenses: Are below budgeted amount.
 - 1) Contractual Services is above budgeted amount but have not yet been broken out in Outsourced Special Education and Education Tech/Curriculum, and will not appear until September 2024
 - 2) Transportation will not appear until September 2024

Balance Sheet - Assets	August 31,	
	2023	2024
Cash		
Bank of America	\$ 192,794	\$ 273,095
Commerce Bank	\$ 234,827	\$ 388,090
UMB	\$ 396,294	\$ 405,185
UMB - Money Market	\$ 522,807	\$ 594,971
Investments		
UMB - Investments	\$ 1,553,710	\$ 1,626,113
Total	\$ 2,900,431	\$ 3,287,454

GENESIS SCHOOL, INC.

Approved 2024-2025 OPERATIONAL BUDGET COMPARISON YTD TO ACTUAL AND ANNUAL PROJECTED

	FY'24-25	BudgFtFd Thru	YTD Actual	Actual YTD	BudgFtFd YTD	YTD %	ANNUAL PROJECTFD
Revenues	Orig	August 16.67%	August	Over/(Under)	OvFr/(UndFr)		
State & Federal Funding							
WADA	\$ 2,697,121	\$ 449,520	\$ 483,133	\$ 33,613	\$ (2,213,988)	18%	\$ 2,730,730
Classroom Trust	106,652	17,775	17,606	(169)	(89,046.00)	17%	106,480
Charter School Prop C	350,000	58,333	66,860	8,527	(283,140.00)	19%	358,530
Charter School Title I & II	186,959	31,160	-	(31,160)	(186,959.00)	0%	155,800
Special Education	58,056	9,676	-	(9,676)	(58,056.00)	0%	48,380
Charter School Food Service	175,000	29,167	-	(29,167)	(175,000.00)	0%	145,830
Charter School Transportation	100,000	16,667	19,309	2,642	(80,691.00)	19%	102,640
Medicaid	30,000	5,000	-	(5,000)	(30,000.00)	0%	25,000
Local Government Funding							
County	100,000	16,667	-	(16,667)	(100,000.00)	0%	83,330
Grants and Contributions							
Foundation/Business	10,000	1,667	-	(1,667)	(10,000.00)	0%	8,330
United Way	25,000	4,167	1,490	(2,677)	(23,510.00)	6%	22,320
Individuals	1,000	167	4,345	4,178	3,345.00	435%	5,180
Other							
Investment Earnings	60,000	10,000	57,475	47,475	(2,525.00)	96%	107,480
Other State and Local	-	-	61	61	61.00	0%	60
Total Revenues	3,899,788	649,966	650,279	313	(3,249,509)	17%	3,900,090
Expenses							
Salaries	1,895,355	315,893	299,057	(16,836)	(1,596,298.00)	16%	1,878,520
Employee Benefits							
Retirement	222,158	37,026	33,715	(3,311)	(188,443.00)	15%	218,850
Payroll Taxes	142,853	23,809	22,457	(1,352)	(120,396.00)	16%	141,500
Employee Insurance	325,000	54,167	42,891	(11,276)	(282,109.00)	13%	313,720
Work Comp/Unemployment	26,000	4,333	-	(4,333)	(26,000.00)	0%	21,670
Purchase Services							
Contractual Services	407,160	67,860	93,280	25,420	(313,880.00)	23%	432,580
Accounting & Auditing Services	50,000	8,333	2,942	(5,391)	(47,058.00)	6%	44,610
Legal Services	50,000	8,333	2,232	(6,101)	(47,768.00)	4%	43,900
Tuition Reimb/Professional Dev	60,000	10,000	-	(10,000)	(60,000.00)	0%	50,000
Outsourced Special Education	379,140	63,190	-	(63,190)	(379,140.00)	0%	315,950
Education Technology/Curriculum	43,850	7,308	-	(7,308)	(43,850.00)	0%	36,540
Dues & Memberships	3,190	532	3,159	2,627	(31.00)	99%	5,820
Communication	14,150	2,358	3,596	1,238	(10,554.00)	25%	15,390
Advertising	5,100	850	-	(850)	(5,100.00)	0%	4,250
Transportation-Student	238,000	39,667	1,188	(38,479)	(236,812.00)	0%	199,520
Food-Students	175,000	29,167	-	(29,167)	(175,000.00)	0%	145,830
Operational/Property Service							
Building Rent	252,000	42,000	55,690	13,690	(196,310.00)	22%	265,690
Liability & Property Insurance	39,000	6,500	-	(6,500)	(39,000.00)	0%	32,500
Utilities - Admin Building	7,800	1,300	1,896	596	(5,904.00)	24%	8,400
Other Property Services							
Travel/Food	2,000	333	1,164	831	(836.00)	58%	2,830
Student/Parent Activities	21,750	3,625	-	(3,625)	(21,750.00)	0%	18,130
Supplies & Materials							
Supplies	62,800	10,467	3,683	(6,784)	(59,117.00)	6%	56,020
Building Supplies	1,600	267	-	(267)	(1,600.00)	0%	1,330
Technology	38,100	6,350	65,854	59,504	27,754.00	173%	97,600
Equipment	-	-	4,662	4,662	4,662.00	0%	4,660
Total Expenses	4,462,006	743,668	637,466	(106,202)	(3,824,540)	14%	4,355,810
Revenue Over/(Under) Expenses	\$ (562,218)	\$ (93,702)	12,813	\$ 106,515	\$ 575,031		\$ (455,720)
Beginning Cash Balance, July 1, 2024			3,270,306				
YTD Change in Employee Advance			-				
YTD Change in Payroll Liabilities			4,334				
LESS: YTD Capital Expenses			-				
Total Ending Cash and Investment Balance August 31, 2024			3,287,453				
Less Operational Reserve Funds			(920,000)				
Less Board Designated Reserve Funds			(1,301,084)				
Remaining Cash & Investment Balance			<u>\$ 1,066,369</u>				

No assurance is provided on these cash basis financial statements or supplementary information.
Substantially all disclosures omitted.

GENESIS SCHOOL, INC
STATEMENT OF FINANCIAL POSITION
MODIFIED CASH BASIS
July 31, 2024 AND 2023

	2023	2024
Assets		
Cash	\$ 823,915	\$ 1,066,370
Miscellaneous Receivable		-
Money Market	552,807	\$ 594,971
Investments	1,553,710	\$ 1,626,113
Capital Assets (Net)		
Total Assets	\$ 2,930,431	\$ 3,287,454
 Liabilities and Net Assets		
Liabilities	-	
Benefits and Taxes Payable	\$ -	\$ 3,421
Total Liabilities	\$ -	\$ 3,421
Net Assets	\$ 2,930,431	\$ 3,284,033
Total Liabilities and Net Assets	\$ 2,930,431	\$ 3,287,454

Balance Sheet - Combined

Period Ending: August 2024

Annual; Processing Month 08/2024

	<u>10 General Fund</u>	<u>20 Special Revenue Fund</u>	<u>40 Capital Projects Fund</u>	<u>Total</u>
Total Assets and Deferred Outflows of Resources				
Current Assets				
1111 Bank of America	0.00	0.00	0.00	0.00
1112 Commerce Bank	385,988.44	2,101.25	0.00	388,089.69
1113 Bank of America -NEW	273,095.04	0.00	0.00	273,095.04
1114 UMB Operating Account	405,185.49	0.00	0.00	405,185.49
1146 UMB Money Market	594,970.87	0.00	0.00	594,970.87
1148 UMB Investments	1,626,112.51	0.00	0.00	1,626,112.51
Current Assets	<u>3,285,352.35</u>	<u>2,101.25</u>	<u>0.00</u>	<u>3,287,453.60</u>
Total Assets and Deferred Outflows of Resources	<u>3,285,352.35</u>	<u>2,101.25</u>	<u>0.00</u>	<u>3,287,453.60</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity				
Current Liabilities				
2151 Federal Income Taxes Payable	0.00	0.00	0.00	0.00
2152 OASI Payable	0.00	0.00	0.00	0.00
2153 Medicare Tax	0.00	0.00	0.00	0.00
2155 Missouri Income Tax	1,904.39	1,306.61	0.00	3,211.00
2156 Medical Insurance	(26,647.35)	0.00	0.00	(26,647.35)
2158 Retirement Payable	0.00	0.00	0.00	0.00
2162 United Way	0.00	0.00	0.00	0.00
2165 KC Earnings Tax Payable	374.96	794.64	0.00	1,169.60
2166 Crt Order Pmnt - MO	0.00	0.00	0.00	0.00
2167 Life/Disability Insurance	(751.57)	0.00	0.00	(751.57)
2168 Afac Payable	(426.06)	0.00	0.00	(426.06)
2169 Legal/Guardian	658.71	0.00	0.00	658.71
2174 VISION	149.43	0.00	0.00	149.43
Current Liabilities	<u>(24,737.49)</u>	<u>2,101.25</u>	<u>0.00</u>	<u>(22,636.24)</u>
Fund Balance				
3111 Fund Balance - Regular Unspent	3,310,089.84	0.00	0.00	3,310,089.84
3700 Transfers In	0.00	0.00	0.00	0.00
3800 Transfers Out	0.00	0.00	0.00	0.00
Fund Balance	<u>3,310,089.84</u>	<u>0.00</u>	<u>0.00</u>	<u>3,310,089.84</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	<u>3,285,352.35</u>	<u>2,101.25</u>	<u>0.00</u>	<u>3,287,453.60</u>

Check Register by Type

Posted; Check Type Automatic Payment, Check; Processing Month 08/2024

Payee Type: Deduction Check Type: Automatic Payment Checking Account ID: 3

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
123120387	08/14/2024	X			EFTPS	EFTPS	13,844.25	
123120400	08/28/2024				EFTPS	EFTPS	13,838.34	
Checking Account ID: 3							Void Total: 0.00	Total without Voids: 27,682.59
Check Type Total: Automatic Payment							Void Total: 0.00	Total without Voids: 27,682.59

Payee Type: Deduction Check Type: Check Checking Account ID: 3

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
1459	08/14/2024	X			FAMILY	FAMILY SUPPORT PAYMENT CENTER	285.23	
1460	08/14/2024	X			HEART	UNITED WAY OF GREATER KANSAS CITY	20.46	
1473	08/28/2024				FAMILY	FAMILY SUPPORT PAYMENT CENTER	285.23	
1474	08/28/2024				HEART	UNITED WAY OF GREATER KANSAS CITY	20.46	
Checking Account ID: 3							Void Total: 0.00	Total without Voids: 611.38
Check Type Total: Check							Void Total: 0.00	Total without Voids: 611.38
Payee Type Total: Deduction							Void Total: 0.00	Total without Voids: 28,293.97

Payee Type: Employee Check Type: Check Checking Account ID: 3

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
1458	08/14/2024	X			SEXTGEO	GEON SEXTON	444.52	
1472	08/28/2024	X			SEXTGEO	GEON SEXTON	1,068.60	
Checking Account ID: 3							Void Total: 0.00	Total without Voids: 1,513.12
Check Type Total: Check							Void Total: 0.00	Total without Voids: 1,513.12
Payee Type Total: Employee							Void Total: 0.00	Total without Voids: 1,513.12

Payee Type: Vendor Check Type: Automatic Payment Checking Account ID: 2

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
123120056	08/23/2024	X			ATT	AT&T	457.50	
Checking Account ID: 2							Void Total: 0.00	Total without Voids: 457.50

Payee Type: Vendor Check Type: Automatic Payment Checking Account ID: 3

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
123120402	08/02/2024	X			ATT	AT&T	769.19	
123120403	08/05/2024	X			BCBS	BLUE CROSS & BLUE SHIELD	21,693.93	
123120404	08/12/2024	X			SAELAPESTC	SAELA KANSAS CITY LLC	209.99	
123120405	08/14/2024	X			AFLAC	AFLAC	100.76	
123120406	08/16/2024	X			ADTSEC	ADT SECURITY	81.87	
123120407	08/19/2024	X			TMOBILE	T-MOBILE	25.77	
123120408	08/21/2024	X			EVERGY	EVERGY	723.05	
123120409	08/22/2024	X			GUARDIAN	GUARDIAN	342.45	
123120410	08/22/2024	X			WELLLFARGO	WELLS FARGO BANK	2,248.72	
123120411	08/14/2024	X	X	08/14/2024	COMMERCE	COMMERCE BANK	5,192.73	
123120412	08/20/2024	X			COMMERCE	COMMERCE BANK	6,802.87	
123120413	08/14/2024	X			COMMENCO	COMMENCO, INC.	5,192.73	
Checking Account ID: 3							Void Total: 5,192.73	Total without Voids: 38,191.33

Payee Type: Vendor Check Type: Automatic Payment Checking Account ID: 4

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
123120281	08/09/2024	X			KCMOWATER	KC WATER SERVICES	74.30	
123120282	08/23/2024	X			BOA	BANK OF AMERICA	1,238.17	
Checking Account ID: 4							Void Total: 0.00	Total without Voids: 1,312.47
Check Type Total: Automatic Payment							Void Total: 5,192.73	Total without Voids: 39,961.30

Payee Type: Vendor Check Type: Check Checking Account ID: 3

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
1454	08/02/2024	X			COMPUTERIN	COMPUTER INFORMATION CONCEPTS, INC	5,330.00
1455	08/02/2024	X			EDOPS	EDUCATION BUSINESS SOLUTIONS INC	978.75
1456	08/02/2024	X			PROSHRED	REDISHRED KANSAS INC	85.00
1457	08/02/2024	X			STA	STA OF MISSOURI INC	340.07
1461	08/15/2024				EDOPS	EDUCATION BUSINESS SOLUTIONS INC	5,400.00

No assurance is provided on these cash basis financial statements or supplementary information.
Substantially all disclosures omitted.

Check Register by Type

Posted; Check Type Automatic Payment, Check; Processing Month 08/2024

Payee Type: Vendor

Check Type: Check

Checking Account ID: 3

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Check Amount</u>
1462	08/15/2024				MCPSA	MISSOURI CHARTER PUBLIC SCHOOL ASSOC	2,508.00
1463	08/15/2024	X			PROSHRED	REDISHRED KANSAS INC	85.00
1464	08/15/2024	X			SIEMS	SIEMS CONSTRUCTION LLC	7,805.69
1465	08/15/2024	X			SOCIALWORK	SOCIAL WORK P.R.N., INC.	810.12
1466	08/29/2024				CNB	CNB COMPUTERS USA INC.	4,602.00
1467	08/29/2024				COMPUTERIN	COMPUTER INFORMATION CONCEPTS, INC	5,330.00
1468	08/29/2024				CRISISPRE	CRISIS PREVENTION INSTITUTE, INC.	650.79
1469	08/29/2024				LIBRARYWOR	LIBRARY WORLD, INC.	525.00
1470	08/29/2024				LIVESCHOOL	LIVE SCHOOL	1,980.00
1471	08/29/2024				SOCIALWORK	SOCIAL WORK P.R.N., INC.	912.68
1475	08/30/2024				MILLDAR	DARRELL MILLER	840.00

Checking Account ID: 3	Void Total:	0.00	Total without Voids:	38,183.10
Check Type Total: Check	Void Total:	0.00	Total without Voids:	38,183.10
Payee Type Total: Vendor	Void Total:	5,192.73	Total without Voids:	78,144.40
Grand Total:	Void Total:	5,192.73	Total without Voids:	107,951.49

Credit Card Transactions

Bank of Amerca CC

Name on Card	Date	Merchant	\$
GENESIS	8/23/2024	PAYMENT	-\$1,238.17
KEVIN FOSTER	7/10/2024	Facebook	\$308.00
KEVIN FOSTER	7/15/2024	Facebook	\$29.68
KEVIN FOSTER	7/15/2024	Facebook	\$29.50
GINA ROSS	7/16/2024	Adobe	\$19.99
RON DEMPSEY	7/18/2024	Adobe	\$12.99
KEVIN FOSTER	7/23/2024	ZOOM	\$15.99
KEVIN FOSTER	7/24/2024	Facebook	\$339.00
GINA ROSS	7/30/2024	Google One Drive	\$2.99
VINCENT WRIGHT	7/30/2024	Adobe	\$19.99
GINA ROSS	8/1/2024	Dunkin	\$30.34
Bank Fee	8/5/2024	Bank Fee	\$39.00
KEVIN FOSTER	8/5/2024	Facebook	\$373.00
Finance Charge	8/8/2024	Finance Charge	17.43
OFF BY			(\$0.27)

Commerce Bank CC

GENESIS SCHOOL	8/7/2024	PAYMENT	-\$5,302.87
FOSTER, KEVIN	6/24/2024	ADOBE ADOBE	\$12.99
FOSTER, KEVIN	7/3/2024	ADOBE ADOBE	\$29.99
FOSTER, KEVIN	7/4/2024	WingStop	\$44.89
GENESIS SCHOOL INC	6/18/2024	CASH BACK REBATE	\$58.77
ROSS, EUGENIA	6/19/2024	Walmart	\$28.38
ROSS, EUGENIA	7/4/2024	Ross	\$14.77
ROSS, EUGENIA	7/10/2024	CostCo	\$60.83
ROSS, EUGENIA	7/15/2024	Walmart SuperCenter	\$7.75
ROSS, EUGENIA	7/15/2024	Party City	\$69.30
ROSS, EUGENIA	7/15/2024	HyVee	\$60.00
STIGALL, BRYAN	6/21/2024	Indeed	\$505.93
STIGALL, BRYAN	6/24/2024	Indeed	\$501.89
STIGALL, BRYAN	6/24/2024	Party City	\$12.36
STIGALL, BRYAN	6/24/2024	Indeed	\$1,150.00
STIGALL, BRYAN	6/26/2024	Indeed	\$505.30
STIGALL, BRYAN	6/28/2024	Indeed	\$504.59
STIGALL, BRYAN	7/1/2024	Indeed	\$516.97
STIGALL, BRYAN	7/2/2024	Indeed	\$259.17
STIGALL, BRYAN	7/3/2024	Party City	\$25.96
STIGALL, BRYAN	7/4/2024	Indeed	\$503.96
STIGALL, BRYAN	7/5/2024	Party City	\$22.24

STIGALL, BRYAN	7/10/2024	Greenway Ford	\$87.15
STIGALL, BRYAN	7/16/2024	Greenway Ford	\$54.01
STIGALL, BRYAN	7/16/2024	Walmart	\$11.00
STIGALL, BRYAN	7/16/2024	HyVee	\$55.54
WRIGHT, VINCENT	6/24/2024	BP	\$46.09
WRIGHT, VINCENT	6/28/2024	Pizza Hut	\$54.86
WRIGHT, VINCENT	6/28/2024	Midland True Value	\$3.00
WRIGHT, VINCENT	7/11/2024	Sq A to Z	\$56.00
WRIGHT, VINCENT	7/16/2024	Walmart	\$38.61
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Exceptional Specialties Group, Inc

12101 Grand Ave
Kansas City Missouri 64145
816.678.7967

Lorie Friend Ed.S. President
Lorieesgkc@gmail.com

Special Education Staff

Contracted Services by Exceptional Specialties Group, Inc. ESG

Special Education Director- Lorie Friend

Special Education Process Coordinator- Pam Maxey and Jami Williams

Special Education Teachers Middle School- Margaret Akdeniz and Philip Denver

Special Education Teachers Elementary School- Jerri Fankhauser and Janis Constant

Speech Therapist – Rochelle Graham

Occupational Therapist – Dr. Hattie Gorman

Diagnosticians – Kay Dudley, Jan Kropp Connie Stoner

Special Education Substitute- John Conover

24-25 Caseload

30 Special Education Students

13 Special Education Student are in Middle School

17 Special Education Student in 1- 4th

13 Learning Disabilities

9 Other Health Impaired

2 intellectually Disabilities

1 Emotionally Disturbed

1 Autism

2 Language Impairment

2 Speech Impairment

Related Services

11 students receive Speech Therapy

6 students receive Occupational Therapy

Kindergarten Speech screening in October

9/16/2024

Mr. Kevin Foster
GENESIS SCHOOL INC.
3800 E 44th Street 3800 E 44th St
Kansas City, MO 641302168

Dear Mr. Foster,

Desk Review Out of Compliance 2024

Enclosed is the Special Education Final Report documenting the findings of the program review conducted as an agency self-assessment and desk review verification by the Office of Special Education. This review was customized based on your agency's performance on selected State Performance Plan (SPP) indicators.

SELF-ASSESSMENT FILE REVIEW RESULTS

The Special Education Monitoring Report addresses topics and specific indicators associated with the compliance concerns identified during the desk review verification of your agency's special education program. State and federal regulations require the correction of one hundred percent of identified noncompliance as soon as possible but in no case longer than one year from notification. The date of this letter marks the beginning of the one-year timeline. Items found in compliance are designated as "In" on your report. Those found out of compliance are designated as "Out." Items out of compliance will require corrective action on the part of the agency. Each of the following steps in the Corrective Action Plan (CAP) process is described in training materials designed to assist agencies in correcting noncompliance identified in their schools. Updated training materials for cohort one will be posted by September 20, 2024, on the following website: <https://dese.mo.gov/special-education/compliance/tiered-monitoring-imals-faqs>

CAP – PLAN FOR CORRECTION (DUE OCTOBER 31, 2024)

At the end of this report are the specific findings of noncompliance from this review. For each indicator shown, refer to the Standards and Indicators Manual for an explanation of the documentation and/or evidence that will be required in order to document the correction of the noncompliance.

I-CAP – CORRECTION OF INDIVIDUAL STUDENT NONCOMPLIANCE (DUE DECEMBER 31, 2024)

Noncompliance identified in individual student files must be corrected as quickly as possible but no later than December 31, 2024. A list of students and the items to be corrected can be found in the IMACS 2.0 system by clicking the I-CAP link in the Assignment menu on the agency's homepage. Correction of noncompliance for those students will be verified as part of the agency's follow-up review. The assigned compliance supervisor will provide correspondence via IMACS 2.0 to request documentation of these corrections.

CAP – EVIDENCE OF CORRECTION (DUE MARCH 1, 2025)

Once the Plan for Correction is approved and completed, begin collecting and submitting documentation to verify the correction of the noncompliance at the systemic level. All documentation must be submitted via IMACS 2.0 by March 1.

2025, or sooner. A compliance supervisor will review the documents and correspond through IMACS 2.0 regarding the agency's correction of noncompliance status. Please be advised that if you are unable or unwilling to correct noncompliance in a timely manner, state and federal regulations implementing the IDEA require the Office of Special Education to initiate procedures to enact sanctions which may include withholding state or federal funding.

SPECIAL EDUCATION TIERED MONITORING ONSITE DETERMINATION

Several local education agencies are selected from each monitoring cohort for an additional on-site review. The Office of Special Education recently updated the on-site review process. Onsite reviews are scheduled for the third year rather than the second year of the monitoring cycle. Onsite determinations for cohort one will be made in the next few weeks, and districts will be notified through IMACS 2.0.

The Office of Special Education appreciates your efforts and your staff's efforts in assisting with this review process. Our joint efforts in the review and follow-up process will enhance compliance with state and federal regulations implementing the Individuals with Disabilities Education Act (IDEA) and outcomes for students with disabilities. If you have any questions or concerns, do not hesitate to contact me at 573-751-0699.

Sincerely,

Candy Treat

Supervisor

cc: lfriend@genesisschool.org, tennesenb@umkc.edu

Agency Information	
Agency GENESIS SCHOOL INC.	CD Code: 048905
Contact Person: <i>The name of the primary contact and contact information for this CAP.</i>	
Name: Lorie Friend	Phone: (816) 678-7967
Email: lfriend@genesisschool.org	CAP Date: 9/16/2024
Indicator(s)	
<p>200.740.f Addresses the academic, developmental and functional needs of the child.</p> <p>Correction Due by: 4/1/2025</p> <p>Date of Indicator Correction: N/A</p>	<p>Required Strategies for Correction: The LEA must develop a corrective action plan (CAP) to address the causes of the identified noncompliance. This plan must be described in the Plan for Correction section below and meet the requirements of the CAP Rubric at https://dese.mo.gov/special-education/compliance/tiered-monitoring-imacs-faqs#YR2.</p> <p>Required Evidence for Correction: Five samples of the Present Level of the IEP</p> <p>Agency Planned Activities/Strategies of Correction:</p> <p>Timelines:</p> <p>Agency Comments:</p> <p>DESE CAP Approval Date:</p> <p>DESE Comment on Plan:</p> <p>Activities of Correction:</p> <p>Activity Completion Date:</p> <p>Date Evidence of Correction Submitted to DESE:</p> <p>DESE Comment on Evidence:</p>
<p>200.810.a Demonstrate consistency with the content of the present level of performance.</p> <p>Correction Due by: 4/1/2025</p> <p>Date of Indicator Correction: N/A</p>	<p>Required Strategies for Correction: The LEA must develop a corrective action plan (CAP) to address the causes of the identified noncompliance. This plan must be described in the Plan for Correction section below and meet the requirements of the CAP Rubric at https://dese.mo.gov/special-education/compliance/tiered-monitoring-imacs-faqs#YR2.</p> <p>Required Evidence for Correction: Five samples of Present Level of IEP and annual IEP goals.</p> <p>Agency Planned Activities/Strategies of Correction:</p> <p>Timelines:</p> <p>Agency Comments:</p> <p>DESE CAP Approval Date:</p> <p>DESE Comment on Plan:</p> <p>Activities of Correction:</p> <p>Activity Completion Date:</p>

	Date Evidence of Correction Submitted to DESE:
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	DESE Comment on Evidence:
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REFERRAL PROCESS:	
200.20 - Full explanation of all Procedural Safeguards:	
IN	200.20.a - The Procedural Safeguards notice was provided within 5 school days of the date of the referral.
REVIEW OF EXISTING DATA:	
200.30 - Review of existing evaluation data on the child:	
IN	200.30.a - A description of all data reviewed and a summary of the information gained from the review of the data.
PRIOR WRITTEN NOTICE - INITIAL EVALUATION	
200.70 - Prior Written Notice, additional data needed, consent required:	
IN	200.70.a - Date of the Prior Written Notice (m/d/y) is not more than 30 calendar days from date of referral.
IN	200.70.b - Consent is obtained prior to administration of any tests or assessment instruments, if applicable.
INITIAL EVALUATION REPORT	
200.200 - Parent is provided a copy of the evaluation report:	
IN	200.200.a - Documentation is present that a copy of the evaluation results and eligibility determination was provided to the parent: 200.200.a(1) Date of provision of copy (m/d/y).
200.210 - A comprehensive evaluation is present:	

IN	200.210.a - The evaluation report addresses the results of assessments conducted in all areas related to the suspected disability. This should include, if appropriate, any or all of the following areas: 200.210.a(1) Health, 200.210.a(2) Vision, 200.210.a(3) Hearing, 200.210.a(4) Social and emotional status, 200.210.a(5) General intelligence, 200.210.a(6) Academic performance (including results of state and agency-wide assessments), 200.210.a(7) Communicative status, and/or 200.210.a(8) Motor abilities.
IN	200.210.b - The evaluation information draws upon information from a variety of sources, includes a description of the disability's adverse effect on the student's education, and is sufficiently comprehensive to identify all of the child's special education and related services needs. Ensure that information obtained from all those sources is documented and carefully considered.
200.220 - Relevant behavior noted during observation:	
N/A	200.220.a - Documentation of the required observation conducted during the evaluation process includes all required components as addressed in the eligibility criteria for Autism, Emotional Disturbance, Intellectual Disability, Other Health Impairment, and Specific Learning Disability (refer to Eligibility Criteria 600 Autism, 800 Emotional Disturbance, 1000 Intellectual Disability, 1300 Other Health Impairment, and 1400 Specific Learning Disability).
200.250 - For Initial Eligibility: Basis for the determination of eligibility and need for special education and related services for initial evaluation:	
IN	200.250.a - Each item is addressed as outlined for a categorical eligibility with appropriate documentation to confirm the presence of a disability, the adverse effect on the student's education, and need for special education and related services.
REEVALUATION/CONTINUED ELIGIBILITY AND NEED FOR SERVICES:	
200.330 - Existing evaluation data on the child is reviewed:	
IN	200.330.a - A description of all data reviewed and a summary of the information gained from the review of the data.
200.360 - Additional data needed, consent required.	
IN	200.360.b - Consent is obtained prior to administration of any test(s) or assessment instruments.
REEVALUATION REPORT	
200.470 - A comprehensive evaluation is present:	

IN	200.470.a - The evaluation report addresses the results of assessments conducted in all areas related to the suspected disability. This should include, if appropriate, any or all of the following areas: 200.470.a(1) Health, 200.470.a(2) Vision, 200.470.a(3) Hearing, 200.470.a(4) Social and emotional status, 200.470.a(5) General intelligence, 200.470.a(6) Academic performance (including results of state and agency-wide assessments), 200.470.a(7) Communicative status, and/or 200.470.a(8) Motor abilities.
IN	200.470.b - The evaluation information draws upon information from a variety of sources, includes a description of the disability's adverse effect on the student's education, and is sufficiently comprehensive to identify all of the child's special education and related services needs. Ensure that information obtained from all of those sources is documented and carefully considered.
200.510 - For Continuing Eligibility: Basis for the determination of continued eligibility and need for special education and related services for reevaluation:	
IN	200.510.a - The evaluation report confirms the continued existence of a disability, the adverse effect on the child's education, and the child's continued need for special education and related services.
INDIVIDUALIZED EDUCATION PROGRAM (IEP):	
200.610 - Content of notification of IEP meeting (verbal or written) is documented:	
N/A	200.610.b - For students beginning not later than the first IEP to be in effect when the child is 16, post-secondary transition is stated as a purpose of the meeting, at least annually or whenever post-secondary transition is to be discussed at the IEP meeting.
200.630 - Annual Meeting to Review/revise the IEP:	
IN	200.630.b - Meetings are no more than 365 calendar days apart.
200.710 - Child:	
N/A	200.710.c - If the child was age 16 or older and did not attend any meeting where the purpose is the consideration of post-secondary goals, documentation must be present that the child's preference and interests related to transition services were considered at the IEP meeting.
200.740 - A statement of the present levels of academic achievement and functional performance:	
IN	200.740.a - Is consistent with evaluation/reevaluation results in the evaluation report.
IN	200.740.c - Addresses how the child's disability affects her/his involvement and progress in the general education curriculum. (For preschool children, how the disability affects the child's participation in appropriate activities.)
OUT	200.740.f - Addresses the academic, developmental and functional needs of the child.
200.790 - Student informed of transfer of parental rights:	

N/A	200.790.a - No later than the child's 17th birthday, the IEP includes a statement that the child has been informed of the rights under IDEA that will transfer to the child upon her/his 18th birthday.
200.810 - A statement of measurable annual goals, including academic and functional goals.	
OUT	200.810.a - Demonstrate consistency with the content of the present level of performance.
IN	200.810.b - Are written in terms that are: 200.810.b(1) Specific to a particular skill or behavior to be achieved. 200.810.b(2) Measurable. 200.810.b(3) Attainable (can reasonably be accomplished within the duration of the IEP). 200.810.b(4) Results oriented. 200.810.b(5) Time-bound (generally happen within one year).
IN	200.810.e - Are present for each special education and related service (N/A for transportation as a related service).
N/A	200.810.f - For children taking alternate assessments, description of benchmarks or short-term objectives aligned to alternate achievement standards. This information may be shown under goals or on the Present Level Of Academic Achievement And Functional Performance.
200.820 - Special education services to be provided:	
IN	200.820.a - Specific special education service(s).
IN	200.820.b - Amount of time (e.g., minutes, hours, periods, percentage) to be committed to each service that must be: 200.820.b(1) Appropriate to the specific service. 200.820.b(2) Stated in a manner clear to all involved in the development and implementation of the IEP.
200.940 - Reporting progress on annual goals:	
IN	200.940.c - The content of the progress report includes the progress toward the annual goal(s).
PRIOR WRITTEN NOTICE FOR INITIAL ELIGIBILITY AND CONSENT FOR SERVICES	
200.1050 - Prior Written Notice – Initial Eligibility and Consent for Initial Services:	
IN	200.1050.a - Prior Written Notice is provided a reasonable time prior to provision of services.
IN	200.1050.b - Prior Written Notice must include the eligibility category of disability and subcategories, if appropriate, under which the child qualified for services.
And	
IN	200.1050.c - Signed parental consent for the initial services is obtained prior to provision of services.
PRIOR WRITTEN NOTICE FOR INITIAL PLACEMENT	
200.1120 - Prior Written Notice - Initial Placement	

IN

200.1120.a - Documentation is present that a Prior Written Notice is provided to the parent prior to initial placement.

Enrollment Update DTD: 9-21-24

<u>24-25 Grade</u>	<u>24-25 Target</u>	Total	Registered/Attending	Accepted not Registered	Open Seats	Percent to goal	Offered	Waitlist
PK	20	12	10	2	10	50.0%	1	
K	20	15	13	2	5	75.0%	1	
1st	20	16	16		4	80.0%	1	
2nd	20	15	15		5	75.0%		
3rd	20	19	19			95.0%	5	
4th	20	19	19		1	95.0%		
5th	20	14	14		6	70.0%	2	
6th	20	19	19			95.0%	1	
7th	30	30	30			100.0%	1	
8th	30	27	27		3	90.0%		
Other								
Totals	<u>220</u>	184	<u>182</u>	9	24	84.0%	12	0

Attendance Update

Average Daily Membership: 175 (Budgeted: 186)

Average Daily Attendance: 163 (Budgeted: 167)

School: Genesis School Calendar: 24-25 Genesis School

	Grade	Student Count	Membership Days	Absent Days	Present Days	ADM	ADA	Unexcused Absences Days	Absences Avg. Daily	Percent In Attendance
	PK	10	164	1.00	163.00	7.45	7.41	1.00	0.05	99.39%
	K	15	290	22.00	268.00	13.18	12.18	21.00	0.98	92.41%
	1	17	342	22.00	320.00	15.55	14.53	22.00	1.02	93.57%
	2	15	303	20.79	282.21	13.77	12.82	20.79	0.96	93.14%
	3	19	407	33.79	373.21	18.50	16.93	33.79	1.58	91.70%
	4	20	408	26.00	382.00	18.54	17.34	26.00	1.20	93.63%
	5	15	310	20.48	289.52	14.09	13.14	19.48	0.92	93.39%
	6	19	403	26.00	377.00	18.32	17.11	26.00	1.21	93.55%
	7	30	650	41.59	608.41	29.54	27.62	41.59	1.94	93.60%
	8	28	583	61.51	521.49	26.50	23.68	61.51	2.83	89.45%
Total	10	188	3860	275.16	3584.84	175.44	162.76	273.16	12.69	92.87%

Drops to Date: 5

KCPS: 2

Charter: 3

Position	Name	Certification	Hired
Kind	Shepard	Pre-K-5	Jul-23
1st	Ramsey	Pre-K-5	Nov 23
2nd	Benton	Substitute Certified	Jul 23
3rd	Evans	Substitute Certified-Prov 1-6 Pending	Aug-21
4th	Kinsley	Elementary Education 1-6	Sep-21
Reading Specialist	Allen	Elementary Education 1-6	Sep 15
5-6 ELA/SS	Wampler	Prov 5-9 ELA	Jul-24
5-6 Math/Science	Campbell	Substitute Certified	June 24
Math Specialist	Robinson	Elementary Education 1-8	Jan-17
7-8 ELA	Wilson	Substitute Certified	Sep 24
7-8 Math	Hadnott	Math 5-9	Jul-21
7-8 SS	Hansley	Substitute Certified	Jul-21
7-8 Science	Boga Jones	Substitute Certified Substitute Certified	Jul 24 Sep 24
Reading Interventionist	McCorkle	Substitute Certified	Sep-16
MS Interventionist	France	Substitute Certified	Jul 24
Para/Support Staff			
3-4 Para	Slayden	Substitute Certified	Aug-12
7-8 Para	Cannon	Substitute Certified	Jul-23
Para (1-2)	Martin	Substitute Certified	Mar-23
K Para			
1 st Grade Para/Sub	Littrell	Substitute Certified	Oct 23
Para-PE	Sexton	Substitute Certified	Aug - 22
Library (PT)	Hunter	Elementary Education 1-6	Aug 24
Music (PT)	Miller	Substitute Certified	Jul 24
Art (PT)	Donnelson	Art/Library Certified	Jul 24
24-25 Additional Staff			

September Charter Renewal Update

Update: In August, Commission staff met with the Renewal Committee to discuss the narrative and MAP results. Ms. Martha McGeehon indicated that the application needed to better include direction and details about the upcoming charter term. Separately, she had sent a marked-up application that we addressed but she hadn't yet reviewed. Mr. Wright and I also met with Ms. Wahby at the school. I presented a highlight (summer school), a challenge (staffing), and a question—thoughts on renewal. Ms. Wahby was aware of our data, reports and draft narrative. She said that our application should include plans for the upcoming charter term rather than what we accomplished. Both meetings acknowledged that the school's information warrants consideration for renewal. Ms. Wahby said that the Commissioners will not move forward without 2024 MAP data being released to the public and without another school visit report, which she said she anticipated would be positive. I passed on the board's desire to move forward as quickly as possible to provide families, staff and the organization predictability beyond the 2025 school year.

Status: We resubmitted an updated draft narrative on September 9th, as well as additional requirements (5 year budget, enrollment plan, staffing plan, academic goals). Since submitting the latest draft and supporting document, we have responded to a few specific RFI's about academic oversight and finances. We have also gotten tentative dates for a site visit, public hearing and vote (see timeline).

Timeline

- ✓ November The School Quality Review (SQR)
- ✓ November Draft Strategic Pillars
- ✓ January Board Letter of Intent
- ✓ February MCPSC Letter with Timeline and Guidelines
- ✓ March MCPSC staff and Genesis Performance Committee meeting
- ✓ April Commission Site Visit
- ✓ April MCPSC/Genesis Staff Data meeting – agree on relevant data for renewal
- ✓ May Timeline, Public meetings and Renewal Committee Meetings plan developed and approved
- ✓ June Narrative and Strategic Plan Developed VIA workshops
- ✓ July Draft Narrative Review for Renewal Committee
- ✓ July MCPSC Staff IPR
- ✓ July Renewal Committee formed and initial meeting
- ✓ July Board Meeting (Draft Narrative Review/Discussion)
- ✓ August Draft Narrative Submitted to Commission Staff
- ✓ August Renewal Committee Meeting with MCPSC (Review 24 data and Receive Feedback on Draft)
- ✓ August MCPSC Executive Director's Visit, discussion of Timeline
- ✓ September Draft Narrative resubmitted as well as budget, staffing plan and enrollment plan
- **O/A October 15th – DESE data release (Private)**
- **O/A 1 November – DESE data release (Public)**
- **Nov 12th and 13th School Site Visit—Will require a board interview/meeting**
- November 15th – Board Strategic Off-site
- **O/A December 3rd Commission Public Hearing**
- **Between December 3rd and December 16th Commission Board Interview**
- **December 16th Commission Vote**
- **Spring 2025- SBOE review**

Next Steps: We continue to respond to Commission information requirements while preparing for the site visit. We will also share MAP comparison and MAP growth data with our school community and the Commission as soon as it is released. The November site visit is a new requirement that slides the deadline back, but it is another opportunity for staff, parents and the board to engage with Commission staff. The December Public hearing and board interview is the first time the organization directly engages with Commissioners since the closure hearing.

Calendar of Events and Actions

**Kindergarten Open House
Registration**

Thursday, August 4th 1pm-7pm

Back to School Night

Thursday, August 30th, 4:30-7pm

Together Tuesday Begins

Tuesday, September 10th, 4:30-6:00pm

Math Collaborative

Tuesday, October 8th, 4:30

Together Tuesday Carnival

Tuesday, October 15th, 4:30-6:00pm

Together Tuesday Literacy Night

Tuesday, October 29th, 4:30-6:00pm

Parent/Student/Teacher Conferences

**Thursday October 24, 4:30-7:00pm
Friday October 25th, 10am-2pm**

Together Tuesday Literacy Night

Tuesday, October 29th, 4:30-6:00pm

Math Collaborative

Tuesday, November 5th, 4:30

Together Tuesday MCPSC Parent Panel

Tuesday, November 12th, 4:30-6:00pm

Thanksgiving Celebration

Thursday, November 21st, 12-1pm

Commission Hearing?????

Tuesday, December 10th, 4:30-6:00pm

Together Tuesday Holiday Edition

Tuesday, December 17th, 5:00-6:30pm

Student Holiday Program

Thursday December 19th, 2:30pm